*Revised December 2020*

**DPMMS**

**Claim for payment for lecture Courses (University Employees):**

University employee number and department if not DPMMS: ……………………………………………………………

Last four digits of your bank account: …………………………………….

Surname, title and first name:……………………………………………………………………………………………………………

Your email address: ……………………….……………………………………………………………………………………………………

Period of service (give date of first and last lecture): ………………………………………………………………………….

Name of lecture course: ……………………………………………………………………………………………………………………..

Part of Tripos lectured: ……………………………………………………………………………………………………………………………………..

Number of lectures given (assumed that these are for one hour unless otherwise stated) …………………

Office hours, paid at the current supervision rate ……………………………………………………………………………….

*https://www.seniortutors.admin.cam.ac.uk/university-guidance-and-procedures/supervisions*

Signed: ……………………………………………………………………………………. dated: ……………………………………………..

**Non-University of Cambridge employees should complete a UPS2**

**DEPARTMENT SECTION:**

Position Occupancy Reference Number : ………………………………………………………………………………

Account code: ……………………………………………………..

Authorised by: …………………………………………………………..……… dated: ………………………………………